Cornerstone 8.5 NEXT Software and IDEXX-PACS 4.2 Imaging Software upgrade checklist

Practice name: _____ ☐ Number of seats _____

Current Cornerstone® Software version: _____

Current IDEXX-PACS™ Software version: _____

Plan

☐ Select your upgrade champion. Name: _____

☐ Schedule your upgrade. Date: _____ Time: _____

> **Server:** Plan on 1 to 3 hours to upgrade (varies based on database size, current software version, and diagnostic imaging history).

> **Workstations and capture station:** Plan on 30 minutes to 1 hour each. Upgrade can occur on three workstations at once.

☐ Watch the Cornerstone 8.5 NEXT with IDEXX-PACS 4.2 installation tutorial

☐ Read the Cornerstone 8.5 NEXT Software Installation Guide

☐ Read the release notes for the version of Cornerstone you're on now
  - ☐ Cornerstone 8.2 and 8.3 Release Notes
  - ☐ Cornerstone 8.3 NEXT Release Notes

☐ Confirm hardware and internet browser meet system requirements

☐ Educate your staff on the newest features and enhancements in Cornerstone and IDEXX-PACS Software

  - ☐ Cornerstone 8.5 NEXT podcast
  - ☐ Snippets: Cornerstone 8.5 NEXT and Digital Imaging enhancements
  - ☐ Snippets: Cornerstone 8.5 NEXT and IDEXX Reference Laboratories enhancements

Prepare (day of upgrade)

☐ Sync and Undo mobile computers (if applicable)

☐ Complete end-of-day processing (only applicable if upgrading at the end of the day)

☐ Perform Cornerstone Software backup and image backup

☐ Close Cornerstone and restart all computers including your server

Upgrade

☐ Upgrade IDEXX-PACS Software on the capture station first

☐ Upgrade Cornerstone Software on the Cornerstone server

☐ Upgrade Cornerstone workstations

☐ For workstations where you want image-viewing capability, once you've upgraded Cornerstone, double-click the IDEXX-PACS icon on the desktop to intiate the IDEXX-PACS upgrade

> To access the installation guide, release notes, system requirements, and staff training, visit **idexx.com/upgrade4**

If you need additional help, contact IDEXX Cornerstone Customer Support at **1-800-695-2877**.

For help with IDEXX digital imaging, contact IDEXX Digital Imaging Customer Support at **1-877-433-9948**.

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