

Peer-to-peer network guidelines

IMPORTANT: This document is intended for use by the technical professional who maintains the workstations and network at your hospital.

If your hospital uses a peer-to-peer network, follow the steps below to specify the IDEXX-recommended settings for a peer-to-peer network environment. Perform the steps on **all workstations** in the peer-to-peer network.

Prerequisites

- Complete all network cabling.
- Ensure that every computer has the same username and password.

Set IP information

1. Press  + **R** to open Run.
2. Type *ncpa.cpl* and click **OK**.
3. Right-click **Local Area Connection** (Local Area Connection may be followed by a number or Ethernet) and then select **Properties**.
4. Double-click **Internet Protocol (TCP/IP)** or **Internet Protocol Version 4 (TCP/IPv4)** (whichever is present).
5. Select **Use the following IP Address** and enter the following:
 - a. IP address of the workstation
 - b. Subnet mask IP address
 - c. Default gateway IP address
6. Select **Use the following DNS server addresses** and enter the IP address for the preferred DNS server. (You do not need to specify an address for the alternate DNS server.)

Note: IDEXX standard IP addresses and IP ranges may be used as a guide for specifying the addresses in steps 5 and 6. Refer to *IP Address Configuration IDEXX Recommended Settings* at idexx.com/cornerstoneresources (in the "Hardware & computer systems" section near the bottom of the window).
7. Click **OK** twice, and then close the Network Connections window.

Join the workgroup

1. Press  + **R** to open Run.
2. Type *sysdm.cpl* and click **OK**.
3. Click the **Computer Name** tab (if not already selected), and click **Change**.
4. Type *Workgroup* into the **Workgroup** field.

Note: IDEXX recommends that all computers be in the same workgroup and that it be called Workgroup.
5. Click **OK** twice.
6. Click **Yes** or **Restart Now** to restart.

Check network permissions

1. Press  + **R** to open Run.
2. Type `\\SERVER` and click **OK**.

Note: If your server has a different name, then type `\\<yourservername>` and click **OK**.

When the File Explorer window opens, the workstation is ready.

For assistance, call Cornerstone Support at **1-800-695-2877**.