The clock is ticking! Are you ready for end of year?
We’ve got you covered.
See the end of year resources below!

A successful end of year close is essentially three steps:

1. Finalize Accounting and Inventory
2. Process end of periods (end of day, end of month of year)
3. Run your yearly backup

**End of Year:**
Use the new one page, [End of Year Checklist](#) to take you through the entire process step by step.

- Need more information / instructions on the end of year process? Check out the Cornerstone [End of Year Review](#) for additional information, walk-through videos, backup information and tips on preparing for next year.
  - You can also access the end of year checklist overview and other resources by browsing to [cornerstonehelp.com](http://cornerstonehelp.com).

**Cornerstone Reports:**
Have a hard time finding the report you’re looking for or determining what reports are useful? What they show?

- Did you know there’s extensive report help, from quick guides to advanced reporting like the [Report Learning Journey](#)
  - Just browse to cornerstonehelp.com> Select Resources by Topic> Open desired help topic

**Commonly Used Report Topics From Cornerstonehelp.com:**
- [Report Search Quick Reference Guide](#)
- [What Report Do I run / Frequently Used Reports](#)
- [How To Create A List Of Top Clients For Mass Mailing](#)
- [How To Create An Invoice Item Price List Report](#)

**Don’t have time to call? Did you know you can Email OR Chat with us live for help?**

Email – [Cornerstone@idexx.com](mailto:Cornerstone@idexx.com)
Chat – Within Cornerstone > Select Weblinks at the top > Select Live Chat (some versions will be Help instead of Web Links)