Are you ready for end of year?

We've got you covered. See the end of year resources below.

A successful end of year close involves three steps:

1. Finalize accounting and inventory.
2. Process end of periods—end of day, end of month, and end of year.
3. Run your yearly backup.

End of year

- Use our one-page End of Year Checklist to guide you through the entire process step by step.
- Need more information or instructions on the end of year process? Check out the Cornerstone* end of year review learning tool for additional information, walk-through videos, backup information, and tips on preparing for next year.
- You can also access the *Cornerstone End of Year Checklist* and other resources by browsing to cornerstonehelp.com.

Cornerstone reports

Having a hard time finding a report or determining which reports are useful?

You'll find extensive report help, from quick guides to advanced reporting assistance like the Reporting in Cornerstone - Learning Journey, on the Cornerstone software resources page. Browse to **cornerstonehelp.com > Resources by Topic > Cornerstone Reports** and open the topic you want.

Commonly used report topics at cornerstonehelp.com:

- Cornerstone Reports Quick Reference Guide for finding and creating reports
- What Cornerstone Report Should I Run?
- How to Create a List of Top Clients for mass mailings
- How to Create an Invoice Item List Report (a Price List)

Don't have time to call us?

Email or chat with us for help:

- Email: cornerstone@idexx.com
- Chat: Within Cornerstone, select **Help > Technical Support Live Chat** (in versions earlier than 9.1, select **Weblinks** instead of Help).